

Registering for the website

To make any subscription payments and access receipts, you will need to be able to access the members area – MyCIHT. Details are below on how to access these pages.

If you no longer have access to a previous email you used to access MyCIHT, please contact e: Membership@ciht.org.uk t: +44 (0)20 7336 1571 and we will be able to help.

Current Members

With an active account

Current members who have previously had a MyCIHT account can re-set their password using the [forgotten password](#) function.

Once logged-in, you can view invoices and receipts, make payments and amend your contact details and preferences. Please note your primary email address can only be changed by contacting CIHT directly.

With a registered email address

If you have never had a MyCIHT account in the past, but if we have a valid email address (for example you receive emails from CIHT) you can activate your account using the [forgotten password](#) function.

On entering your email address, you will receive an activation email that will enable you to create an account.

Once logged-in, you can view invoices and receipts, make payments and amend your contact details and preferences. Please note your primary email address can only be changed by contacting CIHT directly.

Non-members of CIHT

Non-members of CIHT are now able to register with the CIHT website to gain access to information about news and events. To create an account, users need to complete the web registration process available here. <https://www.ciht.org.uk/register/basic/>

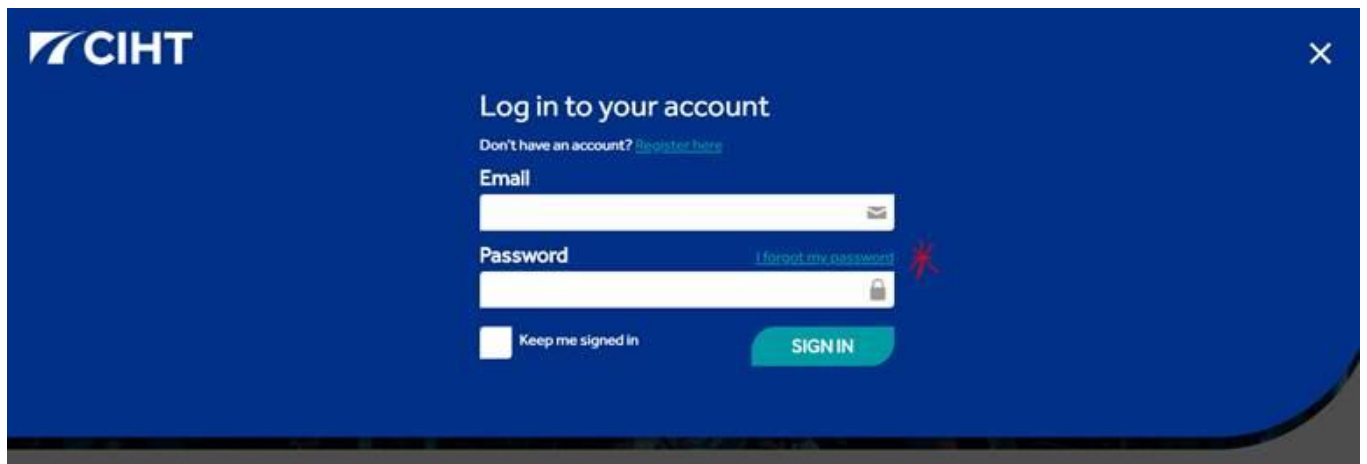
If you have any queries regarding the CIHT website, please contact e: communications@ciht.org.uk

A step by step process is highlighted below

1. Click, Login



2. Click, 'I forgot my password'



CIHT

Log in to your account

Don't have an account? [Register here](#)

Email

Password [I forgot my password](#)

☐ Keep me signed in

SIGN IN

- Enter valid email
The system will accept both the primary and secondary email we hold for each member

[Home](#) > [Forgotten Password](#)

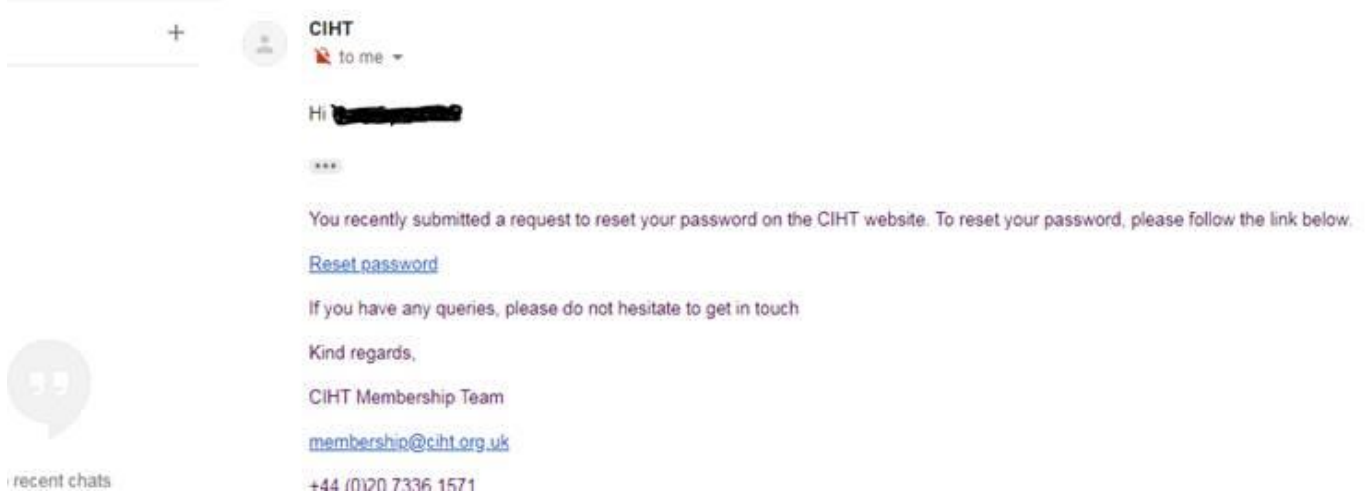
Email (Individuals only) / Username (Corporate Partnership Programme only)

SUBMIT

If you have forgotten your password or your account has been locked, please enter your email address into the box. Once submitted, you will receive an email with a link to reset your password. The email should arrive within 30 minutes of submitting your details.

If you do not receive an email, please check your spam or junk filter before contacting us on e: info@ciht.org.uk or t: +44 (0)20 7336 1555

- Check personal email and click on the re-set password link. (Reminder that this email may go to junk/spam/clutter inboxes)



- Password is re-set

[Home](#) > Set Your Password

New Password

Password Check: 100%

Confirm New Password

SUBMIT

Setting your password

Your password must contain:

- At least 8 characters
- At least one lowercase character
- At least one uppercase character
- At least one number
- At least one special character from the following: `!@#$%^&*_*?.`
- No other characters are accepted.

6. Member is now logged in and can navigate the site. To review and edit details, click on the MyCIHT logo in the top right and the My Account link.

