

**THE CHARTERED INSTITUTION OF HIGHWAYS & TRANSPORTATION
ANNUAL GENERAL MEETING FOR THE YEAR ENDED 31 DECEMBER 2019**

NOTICE IS HEREBY GIVEN that the **TENTH ANNUAL GENERAL MEETING** of the Chartered Institution of Highways & Transportation will be held virtually on **Wednesday 24 June 2020 at 16:00hrs**. Members wishing to attend have to register on <https://www.ciht.org.uk/event/ciht-agm/>.

*** Please note that, due to the Covid-19 situation and as per Government advice on social distancing, the meeting will be held virtually. The link to join and the virtual meeting guidance notes will be circulated to confirmed attendees one week before the meeting.**

AGENDA

- 1. To confirm and sign the minutes of the Ninth Annual General Meeting of the Chartered Institution of Highways and Transportation held on the 19 June 2019**
- 2. To receive the report of the Trustees for the session 2019-2020**
- 3. To adopt the Annual Accounts for the year ended 31 December 2019**
- 4. To appoint the Auditors**
- 5. To elect the Honorary Officers**
- 6. To elect Members of the Council in place of those retiring**
- 7. To receive the report from the Trustees on the governance review**
- 8. To seek agreement on proposed changes to CIHT's Charter and approve:**
 - Members' Resolutions 1: That the Institution seeks the approval of Her Majesty The Queen for an Order in Council to amend the Royal Charter dated 1 January 2010 (as amended by an Order dated 22 May 2019) in accordance with Article 18 of the Royal Charter as set out in the schedule of changes to the Charter attached to the notice of the meeting as Appendix 1 and incorporated in the revised version of the Charter and Bye-laws attached to the notice of the meeting as Appendix 2 subject to such changes as the Privy Council and the Charity Commission may require and which are agreed by the Board of Trustees.**
 - Members' Resolutions 2: That, subject to the approval of the Privy Council, the Institution amends the Bye-laws attached to the Royal Charter dated 1 January 2010 (as amended by an Order dated 22 May 2019) in accordance with Article 20 of the Royal Charter as set out in the schedule of changes to the Bye-laws attached to the notice of the meeting as Appendix 3 and incorporated in the revised version of the Charter and Bye-laws attached to the notice of the meeting as Appendix 2 subject to such changes as the Privy Council and the Charity Commission may require and which are agreed by the Board of Trustees.**
- 9. To transact any other business**

Notes

1. The Annual Accounts for the year ended 31 December 2019 will be available online from 26 May 2020. Supporting documents for the Governance Review are available on www.ciht.org.uk/GovernanceReview.
2. The meeting will be held via the GoToWebinar on-line application. Members will be able to vote by the use of an online poll.
3. Questions can be raised during the meeting via the chat facility available on GoToWebinar. Attendees can also use the “raise hand” facility on the application if they wish to contribute to discussions or ask questions.

119 Britannia Walk, London, N1 7JE
By Order of the Council
Sue Percy
Chief Executive
April 2020