

CIHT Scotland Annual Awards

Apprentice of the Year 2018

Sponsored by



This award recognises an apprentice or technician who is an achiever in our industry. The aim is to celebrate individual excellence in transportation planning and/ or civil engineering within our industry.

The judges are looking for the person that has best demonstrated a positive impact in the field of highways or transportation in Scotland and who is making an exceptional contribution to their workplace.

Criteria for the award

- **Commitment:** applicants must demonstrate their commitment to personal development and progression
- **Contribution:** applicants must show that they have made an outstanding contribution to their workplace in particular areas where they have exceeded expectations and made a positive impact e.g. on sustainability, inclusivity, equality and diversity
- **Success:** applicants must demonstrate inspirational levels of achievement, and that they have made an impact on their organisation through their role in a particular project

Eligibility

Individual applications as well as nominations from organisations are welcome. Recognising the importance of the relationship between employer and trainee, individual applications will be expected to be endorsed by their respective organisations.

The term “Apprentice” for this award could mean “trainee technician” or other job title. An applicant must:

- Be in full time employment in the highways or transportation sector in Scotland
- Be working on day or block release or have completed it within the last 12 months
- Be working towards professional registration
- Be an Apprentice Member of CIHT (Apprentices can join for **FREE** on our website [here](#))
- Have less than 5 years’ experience in the highways or transportation sector.

Judging

An independent panel of judges will seek evidence of performance to the criteria above and determine which nomination to support for the Apprentice of the Year Award 2018. Entries failing to meet the specified criteria or which are not submitted in the requested format will not be considered.

Applying for the award

The entry should take the form of a maximum 1,000 word submission giving details of how the nominee or applicant has met the above criteria.

The submission should be made electronically by 12 noon on **Friday 17 August** via scotland@ciht.org.uk. The winner will be determined by a Panel of Judges led by the Chair of CIHT Scotland.

The winner will be announced at the CIHT Scotland Annual Dinner on **Thursday 27 September 2018** at The Grand Central Hotel in Glasgow.

The Apprentice of the Year will be awarded a certificate, trophy and £150 amazon vouchers.

Submission information

Deadline for entries: 12 noon Friday 17 August

To submit an entry for the award, please e-mail the attached entry form and maximum 1,000 word submission to scotland@ciht.org.uk.

1. Entry is free.
2. Submissions must include a completed entry form. Separate entry forms must be included where multiple Apprentices are being nominated.
3. Submissions must clearly explain how the entry meets the criteria specified. Entries are limited to 1,000 words only. Submissions will be accepted over this length but will be judged on first 1,000 words only.
4. Entries must include a single paragraph summary outline which may be included in a booklet or PowerPoint presentation on the night of the awards.
5. All entries are to be submitted electronically.
6. Entries may be accompanied by supporting material (e.g. illustrations, plans or results of monitoring studies) in electronic format, but these will be viewed at the judge's discretion.
7. Entries made by individuals must be endorsed as being supported by their employer (see entry form).

Submission Material

8. All material submitted will be treated as available for publication in awards-related articles and promotional materials, unless otherwise copyright protected.
9. We regret that we cannot return any materials submitted.

CIHT Scotland Apprentice of the Year Entry Form		
Apprentice Details	Apprentice Name	
	CIHT Membership No.	
	Email Address	
Apprentice Employer Details	Position	
	Employer	
	Office Address	
	Supervisor Name	
Proposer (where applicable)	Name	
	Relationship to Nominee	
	Position	
	Employer	
	Email Address	

Supporting Statement

Please include a summary of your supporting statement (max. 200 words) followed by your 750 – 1000 word submission