



**Institution of Highways and Transportation
Society of Road Safety Auditors (SoRSA)**

Notice

Second Annual General Meeting

15 June 2009

1800 hours at the Crowne Plaza Hotel, Birmingham

Notice is hereby given that the Second Annual General Meeting of the Institution of Highways and Transportation's Society of Road Safety Auditors will be held on Monday 15 June 2009 at 1800 hours at the Crowne Plaza Hotel, Central Square, Birmingham.

The Agenda will be as enclosed.

Alan Rookes
Honorary Secretary, Society of Road Safety Auditors

Branch Chairman: Libby Sands, MSc; FIHT; FSoRSA

The Institution of Highways and Transportation is a Company limited by guarantee,
Registered Office 119 Britannia Walk, London N1 7JE. Registered in England No.252735 Registered Charity No.267321



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1800 hours in the 15th June 2009 at the Crowne Plaza Hotel

Central Square, Birmingham

Agenda

1. Apologies for Absence
2. Chairman's Report
3. Minutes of the First Annual General Meeting (*copies of the Minutes can be found on the Society's website*)
4. Matters Arising from the above Minutes
5. Financial Report
6. Approval of 2008 Annual Accounts (*copies of the accounts will be available for inspection at the AGM*)
7. Appointment of Independent Financial Examiner
8. Approval of Constitution (*a copy of the draft Constitution can be found on the Society's website*)
9. Handover to new Chairman
10. Appointment of Vice Chairman
11. Any Other Business – notice of the business must be in writing and received by the Secretary at least 7 days in advance of the meeting.

Branch Chairman: Libby Sands, MSc; FIHT; FSoRSA

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