

Registering for the website

Current Members

Current members who previously had a MyCIHT account will have to [re-set their password](#) using the [forgotten password function](#). Please note that passwords are not carried over from the old site.

However, all details (name, address, employer etc) will be retained.

If you have never had a MyCIHT account in the past, if we have a valid email address you can still use the [forgotten password function](#), where you will then be required to create an account.

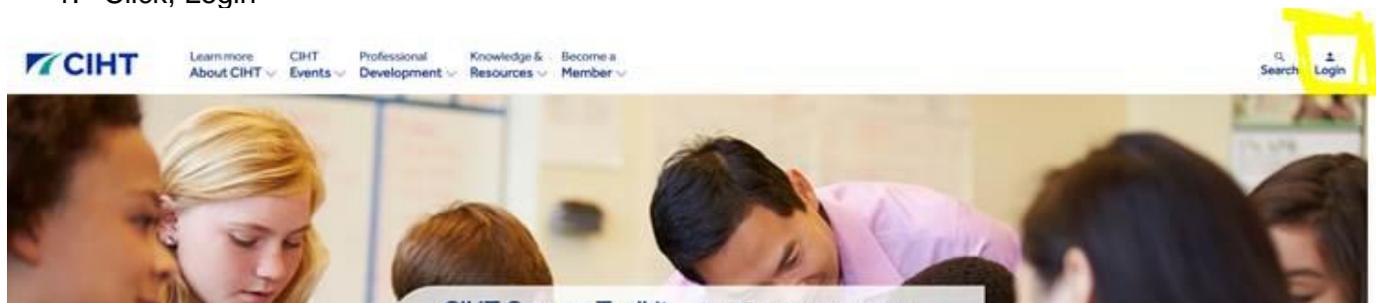
Web Users

Non-members of CIHT are now able to register with the CIHT website to gain access to information about news and events. To create an account, users need to complete the [web registration process available here](#).

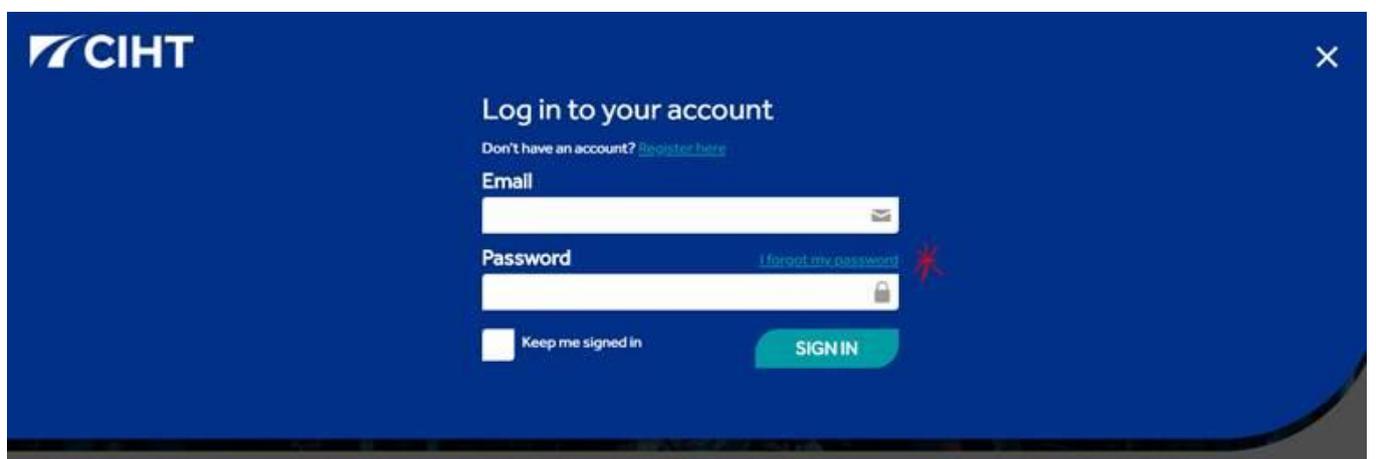
If you have any queries regarding the CIHT website, please contact e: communications@ciht.org.uk

A step by step process is highlighted below

1. Click, Login



2. Click, 'I forgot my password'



3. Enter valid email

The system will accept both the primary and secondary email we hold for each member

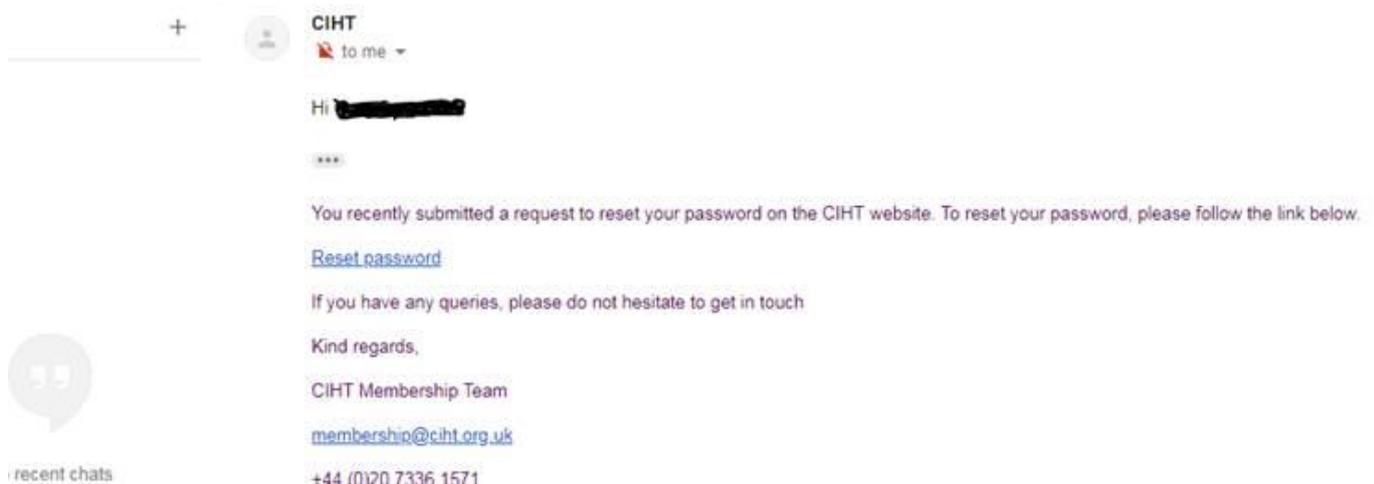
[Home](#) > [Forgotten Password](#)

Email (Individuals only) / Username (Corporate Partnership Programme only)

If you have forgotten your password or your account has been locked, please enter your email address into the box. Once submitted, you will receive an email with a link to reset your password. The email should arrive within 30 minutes of submitting your details.

If you do not receive an email, please check your spam or junk filter before contacting us on: info@ciht.org.uk or t: +44 (0)20 7336 1555

4. Check personal email and click on the re-set password link. (Reminder that this email may go to junk/spam/clutter inboxes)



5. Password is re-set

[Home](#) > [Set Your Password](#)

New Password

Password Check: 100%

Confirm New Password

Setting your password

Your password must contain:

- At least 8 characters
- At least one lowercase character
- At least one uppercase character
- At least one number
- At least one special character from the following: `[]!@#$%^&*_*?>`
- No other characters are accepted.

6. Member is now logged in and can navigate the site. To review and edit details, click on the MyCIHT logo in the top right and the My Account link.

