Booking Form - WRA (UK) Dinner Debate and Congress 2018

Your booking - *please select what you would like to book from the box below:*

Dinner Debate (14 November 2018) - £70
Congress (15 November 2018) - £200
Both Dinner Debate and Congress - £255

Pricing: *WRA UK event bookings are not be subject to VAT*

Booking process:

To book for the event you must complete the following steps:

1) Firstly you must ***create an online account*** *on the CIHT website (link below). It is mandatory that a billing address is included. This account can be for the booker and/or the delegate depending on who is making the booking. To register follow the information below:*
https://www.ciht.org.uk/register/basic/

2) ***Complete the booking form*** *- please complete this form and return to conferences@ciht.org.uk*

3) Currently online payments are not available, payment will be made by ***phone to*** *complete the booking process.*

Delegate information:

Please complete the below information - this is for the details of the delegate. For multiple bookings, please complete a separate booking form, but inform us of this when making payment.

Title: Mr, Mrs, Ms, Miss	
First Name (in full):	
Surname:	
Position:	
Company:	
Address:	
Post code:	
Phone (landline):	
Phone (mobile):	
E-mail:	

Dietary requirements

If you have any dietary requirements or special access requirements please indicate:

Note here:

Payment process:

Please note we are unable to invoice.

Payment option is by credit/debit card.

Please note we cannot accept payment by American Express or Diner cards.

Once your booking has been processed we will call you to take payment over the phone.

Once payment has been completed you will receive an automated receipt by email (this will also be available in your online account as you will be a registered user)

All enquiries, bookings and payments to:
CIHT, 119 Britannia Walk, London N1 7JE
t: 020 7336 1570
e: conferences@ciht.org.uk

Cancellations: *If you cannot attend after booking a place you may* ***send a substitute*** *or* ***confirm your cancellation in writing*** *by 14 November for a refund (less 10% administration charge). No refunds will be made for cancellations after these dates.*

WRA UK/CIHT event terms and conditions are here:
https://www.ciht.org.uk/terms-and-conditions/

WRA UK adheres to the CIHT privacy policy: https://www.ciht.org.uk/privacy-statement/

When completed please print, sign and scan and email to conferences@ciht.org.uk

Signature Field

Date