

# CIHT East of England Award 2019

## For The

### Project of the Year

This award recognises the best project within the East of England region that has been completed, is substantially complete or has reached a significant milestone during 2018, and which illustrates best practice across a range of criteria.

It will have been delivered by a team that can be seen as ambassadors for our profession who will have demonstrated excellence in the planning or engineering field within the highways and transportation industry.

An independent panel of judges will seek evidence of excellence in the planning, design, implementation and construction.

Judges will review the project submission against the following criteria:

- **Innovation** – the levels of enterprise and ingenuity shown by the project team at all stages in the development of the scheme
- **Benefits** – how the scheme has led to improved safety, reduced congestion, provided benefits to the local community and end users
- **Health & Safety** – approach during planning, design and construction
- **Objectives Met** – completed on time, to budget, fully delivering client's aims and objectives for the scheme, minimising disruption, levels of collaboration, demonstrating a best value approach, applying Lean Construction techniques
- **Sustainability** - efficient use of resources, use of sustainable products or ways of working and approach to Corporate Social Responsibility
- **Collaboration** – how the various parties have worked together and the benefits derived from that approach.

Please email your 1000 word submissions to  
East of England Committee at [eastofengland@ciht.org.uk](mailto:eastofengland@ciht.org.uk)

# Submission Information

**Deadline for entry: 28<sup>th</sup> February 2019**

## Submission of Entries

1. Entry is free.
2. Entries must include a completed entry form. If you are entering more than one award, please complete a separate entry form for each award.
3. Entries, limited to 1000 words only, must clearly explain how the scheme meets the criteria specified. Submissions will be accepted over this length but will be judged on the first 1000 words. The document should be in Microsoft Word format.
4. Entries must include a single paragraph summary (max. 100 words) and photograph of the project for inclusion in the awards presentation on the night of the awards.
5. Only electronic copies will be accepted.
6. Entries may be accompanied by supporting material (e.g. illustrations, plans or results of monitoring studies) in electronic format, but these will be viewed at the judges' discretion.
7. Entries can be submitted for a specific project only.
8. The Microsoft Word document and scanned copy of the entry form should be submitted by e-mail to [eastofengland@ciht.org.uk](mailto:eastofengland@ciht.org.uk).
9. Judges must be allowed reasonable access to request further information, visit the project or interview the entrants, if appropriate.

## Eligibility

10. Entries will be accepted from teams working in highways and transportation in a public or private capacity. The project must have been completed, be substantially complete or have reached a significant milestone by the entry date 28<sup>th</sup> February 2019.

## Judging

11. Entries which do not meet the criteria or which are not submitted in the requested format will not be considered.
12. Entries will be assessed by members of the Region Awards committee.
13. The Judging Panel for the Award will score entries according to all of the criteria listed for the Award. Each criterion will be equally scored out of 20 with a max 100 available for all criteria.

**Awards**

14. The winners will be announced at the CIHT East of England Dinner on the 11<sup>th</sup> of May at the Doubletree by Hilton Cambridge. The winning entries announced on the night will be awarded a certificate and engraved trophy. Winners of the Award will have details published in a subsequent issue of Transportation Professional.

**Use of Submission Material**

15. All material submitted will be treated as available for publication in awards related articles within Transportation Professional magazine and promotional materials developed for the Awards, unless otherwise copyright protected.
16. We regret, we cannot return any materials submitted.

## Entry form “Project of the Year Award”

The CIHT Awards aim to celebrate and reward the good work currently taking place in the highways and transportation sector, and to promote this professionalism and best practice to a wider industry audience.

<b>Project Title (in full):</b>	
Title (Mr, Mrs, Ms, Miss, other):	
First name:	
Surname	
Position:	
Company:	
Address:	
Post code:	
Contact number:	
E-mail:	

### Conditions of Entry

The decision of the judges appointed by the Region will be final. No correspondence will be entered into with entrants concerning the decision of the judges on any matter associated with the East of England Awards 2019.

The Region committee reserves the right to refuse or disqualify any entry for any reason it considers valid, and will not enter into any discussion or correspondence concerning the decision. All material submitted will be treated as available for publication in awards-related articles within Transportation

Professional magazine and promotional materials developed for the Awards, unless otherwise copyright protected. We regret, we cannot return any materials submitted.



**Data Protection Notice**

The personal information you have provided by completing this entry form will be used and maintained by CIHT to process your entry and market any future related activities. We will keep the information you have supplied confidential and will not disclose it to any third parties.

I confirm that I have read and agree to the conditions of entry and data protection notice.

Signature: ..... Date: .....

All entries and enquiries to: [eastofengland@ciht.org.uk](mailto:eastofengland@ciht.org.uk)