

1. Entry is free.
2. Entries must state the Award category for which the submission is being made. Each entry must clearly explain how it meets the criteria specified.
3. Submissions should consist of a 500-word Executive Summary of the project or initiative. They should be illustrated where necessary and may be supported by supplementary material (e.g. illustrations, plans, results of studies etc) presented on a CD/DVD, but these will be viewed at the judges' discretion. Whilst it will be preferable to receive submissions in electronic (Microsoft Word or PDF) format.
4. Submissions should be made electronically using the email address wales@ciht.org.uk
5. The closing date for submissions is 1700hrs Friday 20th September 2019
6. Judges must be allowed reasonable access to request further information, visit the project, or interview the entrants, if appropriate.
7. The same project/product can be submitted for a maximum of two awards in the same year.
8. Entries will be accepted from owners, clients or direct stakeholders, working in highways and transportation in a public, private or voluntary capacity. The example must have been introduced in practice since September 2016 or, for example, if it is a piece of research or new product, have demonstrable and practical application.
9. Entries which do not meet the criteria or which are not submitted in the requested format will not be considered.
10. Entries will be assessed by an independent judging panel appointed by CIHT Cymru Wales Region.
11. A short-list of entries will be created by Friday 25th October 2019. Following this the judges may request further information from short-listed entrants or choose to visit entries, as applicable.
12. Winners of the Cymru Wales Awards will be announced at the Annual Awards Dinner which will take place on Friday 29th November 2019 at The Kinmel, Abergele, LL22 9AS
13. All material submitted will be treated as available for publication in the Regions awards-related articles and promotional materials developed for the Awards, unless otherwise copyright protected.
14. Submissions will not be returned.

Guidelines for the Transportation Project of the Year Award

This Award is aimed at projects which are outstanding examples of transportation projects that demonstrate a contribution to the mobility of the community in Cymru Wales region

The judging criteria will be:

- Benefits to the community and to the environment
- Implementation and delivery (management, operation, communications, training and safety)
- Consultation with Stakeholders
- Planning and design – including robustness of partnership working
- Enterprise and ingenuity
- Quality of Construction
- Objectives met

Guidelines for the Small Transportation Project of the Year Award

This Award is aimed at projects less than £250k which are outstanding examples of transportation projects that demonstrate a contribution to the mobility of the community in Cymru Wales region
The judging criteria will be:

- Benefits to the community and to the environment
- Implementation and delivery (management, operation, communications, training and safety)
- Consultation with Stakeholders
- Planning and design – including robustness of partnership working
- Enterprise and ingenuity
- Quality of Construction
- Objectives met

Guidelines for the Environmental/Sustainability Project of the Year Award

This Award recognises projects, products, policy initiatives or strategies delivered by the highways and transportation industry that can demonstrate a contribution to sustainable working and living in the region.

The judging criteria will be:

- Environmental benefits (e.g. energy savings, level of recycling, percentage of sustainable resource or material used, ecological/landscape protection/enhancement, archaeological recovery etc.) including any particular features or project objectives that satisfies the indicators of the Well-being of Future Generations (Wales) Act 2015.
- Objectives met
- Planning
- Sustainable Procurement
- Specific sustainable approaches including project aims and how they were achieved
- Consider how the project fits with the Wales Wellbeing of Future Generations Act 2015
- Implementation

Guidelines for the Alun Griffiths Safety Award

This Award recognises projects and policy initiatives or strategies that have contributed to casualty reduction and improved safety for all transport users, including pedestrians, and/or transport workers. Its aim is to identify, share and celebrate good practice.

The judging criteria will be:

- Research into the problem
- Innovation
- Quality of the solution
- Evaluation of results
- Success to date
- Potential future safety success

Guidelines for Gwreiddiau Cymru Wales Award.

This award is for any project outside of the Cymru Wales region or internationally that has its foundations in a company/organisation in the Cymru Wales region. It is to demonstrate how the skills and professionalism in the Transportation sector are of world class standard.

- The submission should include a description of the project
- Planning and design – including robustness of partnership working
- Enterprise and ingenuity
- Quality of Construction
- Objectives met

They must be able to demonstrate and evidence that 80% of the team working on the project are located in the Cymru Wales Region.

Studies

It is recognised that not all projects will eventually result in construction work. To that end we welcome Study sub sections into each category.