

Please tick as appropriate

- New Application
 Transfer Application

1. Personal Information (Please read the notes for Fellow applicants on page 6 before completing this form)

Title:	<input type="text"/>	First:	<input type="text"/>	Last Name:	<input type="text"/>
Post Nominal:	<input type="text"/>	Date of Birth (DD/MM/YY):	<input type="text"/>	Gender:	<input type="text"/>

Home Address:	<input type="text"/>	Job Title:	<input type="text"/>
<input type="text"/>	<input type="text"/>	Employer's Address:	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Postcode:	<input type="text"/>	Country:	<input type="text"/>
Telephone:	<input type="text"/>	Business Telephone:	<input type="text"/>
Mobile:	<input type="text"/>	Business Mobile:	<input type="text"/>
Email:	<input type="text"/>	Business Email:	<input type="text"/>

2. Professional Qualifications/Memberships

Are you a member of other Institutions? Yes* No If Yes* please provide name(s) of Institution and grade(s):

Are you registered with the Engineering Council www.engc.org.uk? Yes* No
 If Yes* which professional Institution are you registered through:

What registration do you hold? CEng IEng Eng Tech A Transport Planning Professional registrant The Road Safety Audit Certificate of Competency

3. General Interests

Please select from the fields below your areas of interest. This will enable CIHT to tailor the information that we provide you with. You may select as many fields as you wish.

<input type="checkbox"/> Accessibility	<input type="checkbox"/> Learning & Development	<input type="checkbox"/> Resilience
<input type="checkbox"/> Asset Management	<input type="checkbox"/> Membership	<input type="checkbox"/> Road Safety
<input type="checkbox"/> CIHT Updates	<input type="checkbox"/> Network Management	<input type="checkbox"/> Sustainable Transport
<input type="checkbox"/> Diversity and Inclusion	<input type="checkbox"/> Policy & Governance	<input type="checkbox"/> Technology and Innovation
<input type="checkbox"/> Health and Environment	<input type="checkbox"/> Procurement	<input type="checkbox"/> Transport Planning
<input type="checkbox"/> Infrastructure Construction	<input type="checkbox"/> Professional Qualifications	<input type="checkbox"/> Urban Design & Place Making

4. Declaration

If elected, I agree to abide by the Charter and Byelaws of the Institution www.ciht.org.uk/royalcharter and to promote its objectives to the best of my ability. I agree that once elected, as part of my CIHT membership that I will undertake and record regular Continuing Professional Development (CPD) activities. I understand that CIHT can request my CPD record at any time for review (see www.ciht.org.uk/cpd for details).

Signature: Date:

5. Privacy Policy

The information you provide in this form is required to enable CIHT and its nations / regions to communicate with members, and to fulfil the requirements of CIHT's Charter and Byelaws. CIHT is required by the General Data Protection Regulation (GDPR 2018) and the Data Protection Act (DPA 1998) to ensure that such data is accurate and up to date and you are requested to inform the Institution of any changes. We use the information you provide about yourself to fulfil your requests, queries, updates and orders. We do not share this information with outside parties except to the extent necessary to complete your requests. Full details on how CIHT uses its data are available at www.ciht.org.uk/privacy. Once you have been elected, you will be able to edit your contact details and preferences via the members section My CIHT at www.ciht.org.uk/myciht

Authorisation: I give my permission for CIHT to hold the information provided in this form on its membership database and use it to communicate with me regarding.

I consent to receive information from CIHT about membership and qualifications I consent to receive information about CIHT events and activity

I agree to inform CIHT of any changes to this information in accordance with the Data Protection Act 1998.

Signature:

Date:

6. Proposer and Seconded

The proposer and seconder should be Fellows of CIHT or a recognised professional body in a related sector.

Your proposer and seconder must have consented for CIHT to contact them about your application. By providing us with their details you have provided consent for us to contact them about your application.

I confirm that the proposer and seconder have consented to be contacted.

Proposer's Full Name:

Professional Body

Membership Grade

Membership No. (where applicable)

I have known the applicant in a work capacity for years.

Statement of support (no more than 100 words)

Date: (DD/MM/YY):

Secunder's Full Name:

Professional Body

Membership Grade

Membership No.

I have known the applicant in a work capacity for years.

Statement of support (no more than 100 words)

Date: (DD/MM/YY):

7. Other Details

I am interested in (please tick): CEng IEng Eng Tech TPP SoRSA Certificate of Competency

- Transferring my Engineering Council registration to CIHT
- Becoming an assessor, reviewer or mentor for CIHT professional qualifications
- Becoming involved in a CIHT Board, Panel or Regional / National Committee
- Becoming a CIHT Champion

How did you hear about CIHT? Colleague Event CIHT website Regional / National group
 Social Media (Twitter, LinkedIn) CIHT membership presentation

Other (please state)

8. Supplementary Fellow Application Information

Service responsibilities and/or projects managed

(Examples of work/projects demonstrating your suitability for Fellowship. Please include details of your technical achievements, level of financial responsibility, management responsibility, contribution to training and staff development or mentoring)

Professional Commitment

(Examples of your involvement in promoting the profession, or promoting diversity in the profession and including service to CIHT at regional or national level) or other institutions where you have contributed). In addition you may include items where you have contributed to the industry, i.e. writing papers, provided support or advice on innovation or enhanced industry knowledge)

Continuing Professional Development

(Examples of CPD undertaken in the past two years)

Management responsibility within the service provider /company

(Examples of direct / indirect people management, contribution to training and staff development or mentoring, organisation restructure or similar related managerial experience)

9. Application Checklist

Have you included:

- A current CV**, including your current appointment, positions held and time in each post.
- Copies of all relevant education certificates**
- Payment details** for CIHT annual subscription fees

Return your form to: Chartered Institution of Highways & Transportation,
119 Britannia Walk, London N1 7JE

Or email to: membership@ciht.org.uk

10. Diversity

CIHT monitors its policies and practices to ensure that they remain free from any form of direct or indirect discrimination. To help us in this monitoring process, please complete the following section. This information will be held in the strictest confidence and will not be available to anyone outside CIHT.

Ethnic origin

White

- British
- Irish
- Any other white background

Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

Mixed

- White and black Caribbean
- White and black African
- White and Asian
- Any other mixed background

Chinese or other ethnic group

- Chinese
- Any other ethnic background

Black or Black British

- Caribbean
- African
- Any other black background

11. Disability

The Disability Discrimination Act 1995 defines a disabled person as someone with a physical or mental impairment which has a substantive and long-term adverse effect on his/her ability to carry out normal day-to-day activities.

Having read this definition, do you consider that you are a disabled person or that you have a disability? Yes No

If yes, is your disability related to:

- Sensory issues (sight &/or hearing)
- Mobility issues
- Mental health issues
- Other (please specify)

12. Payment See www.ciht.org.uk/fees for current subscription fees.

I enclose payment for: £

- By (please tick):
- Cheque (Please make your check payable to CIHT)
 - Direct Debit*
 - Credit / Debit Card (We do not accept payment by American Express)

Name as shown on the bank card: Personal Card Company Card

Card No. / / / Security No.

Valid From Date (MM/YY) / Expiry Date (MM/YY) / Issue No.

SUBMIT FORM

*Want to pay by Direct Debit?

CIHT requires an original signed copy of a Direct Debit Mandate.

Please download a Direct Debit Mandate from www.ciht.org.uk/fees and return the form to us at the address below:

CLEAR FORM

The Chartered Institution of Highways & Transportation
119 Britannia Walk, London, N1 7JE



13. Notes for Fellowship Applicants

1. Fellow (FCIHT) is the highest grade of membership of the Institution and is conferred on those working in highways and transportation with proven ability and who have made a significant contribution to their profession. Fellows are seen as exemplars of the corporate identity of the Institution and, as such, CIHT needs to be satisfied that successful applicants, by their actions, will reflect its aims and objectives. As a senior highways and transportation practitioner, an applicant for FCIHT would normally be making a major contribution to the profession, either through involvement with CIHT or independently, and have reached a pinnacle of career distinction within their field. FCIHT is highly respected in the industry as a symbol of excellence.
2. Because of the wide range of routes to membership, an absolute and specific definition of the attributes required for Fellow status is difficult to provide. Examples of FCIHT attributes include:
 - Technical achievement
 - Level of financial responsibility
 - Active Continuing Professional Development
 - Management responsibility
 - Contribution to training and staff development, mentoring
 - Promotion of the profession
 - Promotion of diversity
3. Dependent upon the applicant's particular career path, it may not be possible, or essential, to cover all of these attributes, but FCIHT applicants will need to demonstrate clearly their role, responsibilities and contribution, emphasizing these where relevant.
4. The Membership Applications Panel, who will consider your application for election as a Fellow of CIHT will not, generally, have direct knowledge of you as an individual. Their judgement will be based solely on the information you provide and the manner of its presentation. You will need to demonstrate clearly your personal role, contribution, responsibilities, and initiative. Applications either incomplete or submitted in a different format will not be considered.
5. You should write in the first person and avoid using abstracts from other documents prepared for other purposes, for example bid documents or employer's promotional literature. If you are unable to complete a particular section of the form, do not leave it blank, but outline the reason(s) why completion is either not possible or inappropriate. Please ensure that those proposing and seconding your application read fully and countersign your submission to that effect. Ask them, when signing the form, to indicate how long they have known you and in what capacity.
Overall, this will assist rather than hinder the processing of your application.
6. If you have any queries regarding the application process, please contact CIHT's Membership Department
e: membership@ciht.org.uk.

Contact us

CIHT Membership Department

The Chartered Institution of Highways & Transportation
119 Britannia Walk, London, N1 7JE

t: +44 (0)20 7336 1555

e: membership@ciht.org.uk

www.ciht.org.uk

