**TRANSPORT PLANNING TECHNICIAN APPRENTICESHIP
END POINT ASSESSMENT (EPA) PROJECT PROPOSAL**

Instructions

As part of your formal application to The Chartered Institution of Highways & Transportation (CIHT), the Professional Engineering Institution for the End Point Assessment you will submit an outline proposal of **one** project, chosen from the project briefs issued by CIHT, for approval.

Your project proposal should be typed, no more than 500 words in length, and demonstrate your ability to bring together the high level knowledge, skills and behaviours that you have acquired during your apprenticeship to solve the transport planning problem set out in the brief.

Please complete the template below and submit it by email to education@ciht.org.uk with a copy of your Transport Planning Diploma issued by Pearson and Appendix B (downloadable from the CIHT website) completed by your employer to confirm that you have acquired the skills, knowledge and behaviours required to apply for the End Point Assessment.

You will receive feedback from CIHT within 3 weeks of submission regarding the suitability of your project proposal. You are advised to wait for this feedback before starting to compile your project presentation pack.

You will have **up to 3 months** to complete your project presentation pack, which must be submitted with your EPA application form. The presentation pack should contain the Outputs and Deliverables specified in your chosen project brief and should set out how you went about the project, any obstacles you needed to overcome, and the knowledge, skills and behaviours you needed to apply to complete it.

Your name	
Your email address	
Your CIHT membership number	
Name of your employing organisation (*attach a letter of support)	
Name of your learning provider (*attach a letter of support)	
Title of your chosen project brief (*attach your project proposal – maximum 500m words)	
Date proposal submitted	

EPA _Project proposal template revised May2019

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1. **Project aims**

2. **Context**

3. **Methodology**
    - ➢ **Problem identification**
    - ➢ **Evaluation of possible solutions**

4. **Deliverables**

5. **References**