

**2025 Annual General Meeting
Minute
Wednesday 21 May 2025, 17:00 – 18:30**

Present

2024-2025 Committee Attendees:

Malcolm Matheson (MM), Kyle McKinnon (KMck), Ravi Grandhi (RG), Christopher Russell (CRu), Stacey Monteith-Skelton (SMS), Elaine Penny (EP), Pamela Gidney (PG), Carolyn Rollo (CRo), Richard Hernan (RH), Sally Carrington (SCa), Jack McNally (JMcl), Stuart Baird (SB), Scott Grant (SG), Georgina Steel (GS), Kelvin Clarke (KC), Kevin Argue (KA), Giorgia Bow (GB), Malcolm Neil (MN), Duncan Morrison (DM), Alan Crockett (AC), Stephen Cragg (SCr)

Non-Committee Attendees: Themistoklis Pallikarides (TP), Thomas Fraser (TF) Stuart Turnbull (ST), Mails Garden (MG), David Taylor (DT), Valentina Nacar (VN)

Apologies

Ross Speirs (RS), George Fiddes (GF), Mairi Joyce (MJ), Neil Johnstone (NJ), Nicola Blaney (NB)

Invited

Megan Blake (MB), Andy Keba (AK),

1. Welcome and Apologies

MM welcomed everyone to the AGM and went on to introduce CIHT as well as the Committee in Scotland.

Apologies received were noted as above.

2. Minutes of the previous AGM on the 24 May 2024

The minutes of the previous AGM were accepted.

3. Chair's Report

- 12 events – including social, CPD and networking
- Engagement has been ongoing throughout the year with universities and a small increase in membership has been noted
- 10% increase in our social media growth due to in increased presence
- Over £2600 raised for charity at the dinner with over 180 guests present

4. Adoption of Accounts for 2024

- Accounts run January to December
- Spent slightly less at the dinner due to change in entertainment
- Dinner made a profit which is noted in the accounts
- Surplus of £1600 in the accounts

5. Election of Office Bearers

- MM proposed as Chair by RG, Seconded by SG
- RG proposed as vice chair by MM, Seconded by KMck
- KMck proposed as treasurer by MM, Seconded by RG

- SMS proposed as secretary by MM, Seconded by KMcK
- RH proposed as Events coordinator by MM, GS seconded (JMcl stepping down)
- DM proposed as Recruitment Officer by MM, Seconded by KMcK
- CRu proposed as Communications officer by MM, Seconded by RG
- GB proposed as EDI Officer by MM, GS seconded

6. Election of Regional Ordinary Committee Members

- PG, AK, SC, GS and MB all standing down
- MM noted his thanks to all of them for their efforts over the years on the committee
- AC nominated by MM, seconded KMcK/RG
- SG nominated by MM, seconded KMcK/RG
- JMcl nominated by MM, seconded by RH/RG
- KA nominated by MM, seconded by RH/RG
- EP nominated by MM, seconded by RH
- ST nominated by MM as a new ordinary member, seconded by RG

7. Election of Co-opted and Ex-Officio Members

- No co-opted this year
- No election required for ex officio this year

8. Regional Committee Working Groups

- SPF Group
 - Lead – MN
 - Members – SMS, EP, CRo, KA
- Dinner group
 - Lead – MM
 - Members – ST, RG, KMcK, TF, CRo
- Recruitment Group
 - Lead – DM
 - Members – CRu, CRo, GB, RG
- Events Group (includes training)
 - Lead – RH
 - Members – ST, CRu, CRo
- STAR Conference Rep - MJ
- Scottish Highways & Heritage
 - Lead - SG
 - Members - RG,RH,SB

9. Regional Working Agreement

- MM provided an update on the updates to the RWA, this will be shared with the new committee
- No objections to changes.
- SMS to circulate

10. Scottish Roads Archive – Update and 2024 Funding Agreement

- Stuart Baird, Founder Scottish roads Archive
- Noted thanks for ongoing support from CIHT committee
- Online presence is growing, youtube averaging 3-4 million views per month and have a podcast
- A number of retired engineers reaching out to share their ‘private’ collections
- This years £500 from CIHT Scotland, if agreed, will be use for:
 - £300 for new podcasting equipment
 - £100 for scanning of a large collection of slides on the construction of the Kingston Bridge from

- a Graduate Engineer on the build
 - £100 for branded goods for attending events as more invites are coming through
- Webinars have been delivered throughout the last year and the SRA are aiming to deliver an in person event this year.
- CIHT agrees to fund 500 to the SRA. No objections



11. AOB

- Meetings – mix of online and hybrid.
- Tuesday 1 July | 16:30-18:00 | In Person/Hybrid (Edinburgh/Glasgow)
- Thursday 14 August | 12:00-13:00 | Online
- Wednesday 22 October | 12:00-13:00 | Online
- Tuesday 9 December | 16:30-18:00 | In Person/Hybrid (plus festive social – Location - TBC)
- Wednesday 11 February | 12:00-13:00 | Online
- Thursday 16 April | 16:30-18:00 | In Person/Hybrid (Edinburgh/Glasgow)
- 2026 AGM | Wednesday 20 May | 16:30-18:00 | In Person/Online (Location - TBC)

12. Chair's Speech

- Thanks to all on the committee, special thanks to Carolyn for stepping in at last minute for dinner
- Thanks to those leaving the committee, the door is open for any should they wish to re-join in the future
- This year, would like to focus on EDI, net zero and sustainability and recruitment for new members with a continued focus on Universities

Meeting closed 17:35